



**Universitat Autònoma
de Barcelona**

Placement Offer

Erasmus+ Traineeship 2019–Support to International Students

| EMPLOYER INFORMATION | |
|-----------------------------|---|
| Name of organization | Universitat Autònoma de Barcelona (Autonomous University of Barcelona) |
| Address | Campus UAB-Bellaterra |
| Postal Code | 08193 |
| City | Cerdanyola del Vallès (Barcelona) |
| Country | Spain |
| Telephone | +34 93 581 22 10 |
| Fax | +34 93 586 80 25 |
| Website | www.uab.cat |
| Number of employees | University: around 4000. Area of International Relations: 25. International Support Service: 7. |
| Year of foundation | 1968 |
| Contact person | Jorge Benítez |
| Department / Function | Area of International Relations/ Support to international students at the International Support Service |
| Direct telephone number | +34 93 581 49 55 |
| Direct e-mail address | international.welcome.point@uab.cat |

| PLACEMENT INFORMATION | |
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| Department / Function | Area of International Relations/ Support to international students at the International Support Service |



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| Description of activities | -Support to international students (registration, info about accommodation, etc...) -Legal support on immigration procedures -Logistical support on internal procedures -Email and phone call assistance to international students |
| Duration | Two months (from August the 19 th to October the 19 th) |
| Working hours / Weekly hours | 30 hours weekly |
| City | Barcelona |
| Help with finding accommodation and insurance | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Financial Contribution | <input type="checkbox"/> Yes (if Yes, please specify the amount) EUR...../month <input checked="" type="checkbox"/> No |
| Other | Only candidates that have received a grant from their sending institution (Erasmus+) will be accepted |

REQUIREMENTS

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| Oral and written language skills | <input checked="" type="checkbox"/> English (level:) B2 <input type="checkbox"/> German (level:) <input type="checkbox"/> French (level:) <input checked="" type="checkbox"/> Spanish (level:) B2 <input type="checkbox"/> Italian (level:) <input type="checkbox"/> Russian (level:) <input type="checkbox"/> Other (level:) Any other language will be appreciated |
| Computer skills | Ms Office applications |
| Drivers license | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Other | It is mandatory to have medical and liability insurance |

ADMISSION PROCEDURE

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| Applications, steps of recruiting process | Send an email with your attached CV to international.welcome.point@uab.cat to the attention of Jorge Benítez |
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