# TITLE

*(TIMES NEW ROMAN, 22 FONT SIZE, BOLD, ALL CAPS, CENTERED)*

Author’s Name and Surname1, Author’s Name and Surname2 (12 font size)

*1Affiliation*

*E-mail*

***Abstract:*** Abstract should be written with 10 font size, Times New Roman, single line spacing. Summarize in this section **objective, method** and **findings**.

***Keywords*:**This section should contain maximum 5 words separated by commas.

# GENERAL GUIDELINES

The extended abstract must contain the following sections: **abstract and keywords, introduction, methodology, findings, conclusion, and references**. Section can be named differently and subsections can be included.

The extended abstract shall be written in font *Times New Roman*, single line spacing and 11 font size. The extended abstract should contain a minimum of 500 words and a maximum of 1500 words. Extended abstracts can contain figures, tables and/or images which are not included in the word count. The references are not included in the word count as well. Page format should be A4 page size with margins 2.5 cm wide from the right, left, top and bottom. **Extended abstracts should not exceed 2 pages including the references** and pages should not be numbered.

All the tables, images and figures should be centered. Figures and images should be numbered (see Figure 1 for an example) and figure caption should be placed under the figure or image; as for the tables, they should also be numbered (see Table 1 for an example) and the table caption should be placed at the top. References (if any) of the tables, figures and images should be presented right under the tables, figures and images in the form of author surname and publication date.

**Figure 1. Caption**

**Table 1. Caption**

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# INTRODUCTION (Times New Roman, 16 font size, bold, all caps)

The introduction section should (1) present the scope and objective of the paper, (2) innovation of work, (3) briefly review the pertinent literature, (4) describe the methods, and (5) provide the main results of the work.

# METHODOLOGY

The methodology must be clearly stated and described in detail with sufficient references. The author shall explain the methods applied in detail.

# FINDINGS

The findings obtained are described in detail in this section.

# CONCLUSIONS

Conclusions should highlight the use and application of the product, impact to economic value and recommendations related to the product.

# REFERENCES

References should be listed in alphabetical order and presented in a a format according to the American Psychological Association (APA) style.